

UMES Policy for Training and Evaluation of IRB Members and Chair

UMES requires completion of the human subject research protection training for IRB members, Chair(s), Co-Chair(s), management, and staff. The initial training includes completion of online compliance training modules offered through CITI. All IRB members must complete certification requirements within one month of their appointment to the IRB. Failure of appointed IRB members to submit the appropriate certifications to the IRB Chair will result in removal from the UMES IRB. Requisite training for IRB members includes the following CITI courses: 1) Responsible Conduct of Research for Human Subjects; 2) Biomedical Research or Social and Behavioral Research; and 3) IRB Members. All IRB members must complete recertification upon expiry of their certification(s).

UMES will conduct periodically an assessment of IRB chair(s) and members. This evaluation will use a form developed by the Director of the Office of Sponsored Research and Programs in conjunction with the IRB. The completed forms will be submitted to the Office of Sponsored Research and Programs for review by the Director and will be considered as part of the IRB committee membership and leadership annual appointment process. Annual evaluation results will also be discussed with IRB Chair(s) and members as part of the evaluation process.

Continuing education of IRB members shall be conducted periodically. Trainings will be conducted by the Public Responsibility in Medicine and Research (PRIM&R) organization and will be tailored to each member's or chair's experience.